##  MINUTES DRAFT

##  OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

##  HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

##  ON WEDNESDAY 2nd FEBRUARY 2022.

 (Meeting conducted under the issued Coved-19 Lodge Farm Staff Premises Risk Assessment)

##

Item: No informal meeting.

**68 21-22 To Record the Members and Public Present at the FIPC Meeting**: 7.00 pm

 Councillor (Chairman) Mrs E Pitts.

 Parish Councillors: Mr G Bickford and Mr A Holyland.

 Essex Councillor: (apology)

 QinetiQ representative: (apology)

 Members of the Public: Mr and Mrs P Carr.

 The Parish Clerk: Mr B Summerfield.

**69 21-22 Chairman’s Comments:**

 The Chairman welcomed all Councillors and the public to the meeting.

**70 21-22 Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI councillors absence: Councillor Mrs F Giles (away).

iii QQ representative Miss N Uden.

iv Essex Councillor Mr Mike Steptoe.

v Ward Councillors: Mrs Jo Macpherson.

**71 21-22 Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

 during the progress of the meeting.

**72 21-22 Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

 Members of the public recorded their dissatisfaction with the continuing lack of Ward Councillors and the lack

 of public attendances at PC meetings – The help telephone number for QQ was/is not working over the holiday

 period – A member of the public thanked Mr James Bentall for arranging the cutting back of the hedges on

 the New Road.

**73 21-22 To receive the Minutes of the Meeting of the 1st December 2021:**

 The Minutes were read and were Resolved to be agreed.

 Proposed by Councillors: Mr G Bickford, seconded by Mr A Holyland and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**74 21-22 Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 54/i) Potential visit by the Essex Portfolio Holder for The Arts to the Heritage Centre.

 Councillors reports: to the next Agenda.

ii (Minute 54/ii) Post Code Sat Nav problems for visitors to the Island.

 Ward Councillor Mr M Steptoe’s report: to the next Agenda.

**75 21-22 Finance:**

i The FIPC Financial Statements (circulated on 3rd February 2022) were recorded.

ii The Co-op Bank Financial Statements (circulated on 3rd February 2022) were recorded.

iii The FIPC balances were checked as correct against Co-op Bank Statements by Cllrs: Mrs E Pitts and Mr G Bickford.

iv The Resolved PRECEPT on the Rochford District Council for 2022-2023 at £3,100-00 was recorded.

v The Clerk’s Admin report re:

 i online Banking problems were resolved by the Clerk’s attendance at the Co-operative Bank.

 ii www.foulnesspc.org.uk domain renewal fee (five year) @ £71-94 has been paid by Mr John Watson.

 iii The Councils agreement to reimburse £71-94 to Mr Watson was recorded.

vi An invoice from Information Commission re: annual Data Registration fee @ £40-00 was agreed and recorded.

vii The January Salary payment to the Clerk @ £156-39 was ratified by the Council and was recorded.

viii The February Salary payment to the Clerk @ £156-39 was ratified by the Council and was recorded.

ix The January payment to Cllr: Mrs E Pitts re: Remembrance wreath @ £20-00 was ratified by the Council and

 was recorded.

x The January payment to Maxus Services Ltd re: invoice 201235 annual Churchyard hedging @ £375-00 was ratified

 by the Council and was recorded.

xi Resolved: all invoiced payments, auditing statements, financial statements, receipts, Bank transfers, etc.

 Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

**76 21-22 Planning:**

 Two RDC acknowledgements for ‘No Comment’ on applications: 21/00205/FUL and 21/00288/FUL were recorded.

**77 21-22 Correspondence:**

i The publication of the QQ ‘Foulness Residents’ Updates: January 2022 was recorded.

ii The publication of the Foulness Island newsletters of January 2022 was recorded.

iii The Councillor vacancy on the Parish Council is advertised on the FIPC Notice Boards, Website and Facebook.

iv Councillors reports: discussion on the possibility of forthcoming Queens Jubilee Celebrations on the 2nd to 5th June 2022

 for Foulness Island was agreed to be on the next Agenda.

v The Council allowed a late communication from Twilight Memorials re: requests for memorials in the Churchyard.

**78 21-22 Streetlights:**

 Councillor Mr A Holyland is constructing a list for the Clerk, of Island Streetlights that are non-functioning.

**79 21-22 Highways:**

i The Clerk reported: ref 2755483 vegetation problem on the Crouch Corner byway, were still current and he will

 communicate with the Essex Highways PROW officer re:

 i PROW responsibilities for clearance

 ii Copies of the Definitive Map for Foulness Island.

ii Councillors reports: the pathway work may be interfering temporarily with the availability of the defibrillator

 in the Telephone box in Church End.

**80 21-22 Website:**

 The website is to be brought up to date with the inclusion of this meetings’ information.

**81 21-22 Next Agenda Items from Councillors:** *for next Agenda and exchange of information only.*

 Items: the Queens Jubilee Celebrations on the 2nd to 5th June 22

**82 21-22 The next Foulness Island Parish Council Meeting:**

 to be held as agreed and further advised by the latest Government Covid 19 Announcement!

 Agreed: **6th APRIL 2022 (provisionally).**

There being no further business the Chairman closed the meeting at 7.36 pm.

DRAFT 2022. B. Summerfield, Foulness Island Parish Council Clerk/RFO).